**August Receipts and Payments and Payments to Authorise**

**Payments**

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| **Date** | **Payment To** | **Description** | **Amount** |
| 6th August 2019 | SCC Pension Fund | July Pensions 2019 | £4,615.29 |
| 6th August 2019 | Mark Speller | Travel Reimbursement | £4.32 |
| 6th August 2019 | Sparrows Nest Bowls Club | Bowls Grant | £2,249.46 |
| 6th August 2019 | Purcell Architecture Ltd | Professional Architectural Services Relating to Town Hall Tender | £1,250.60 + £250.12 VAT = £1,500.72 |
| 6th August 2019 | East Suffolk Council | Triangle Market PC Business Rates May-August 2019 | £460.00 |
| 8th August 2019 | Npower | CCTV Electricity July 2019 | £170.73 + £34.15 VAT = £204.88 |
| 8th August 2019 | Wave | Town Hall Water 2/12/18 – 16/4/19 | £144.01 |
| 8th August 2019 | Pearce and Kemp | Normanston Park repairs to 2x consumer units, damaged socket and fan fuse | £575.00 + £115.00 VAT = £690.00 |
| 8th August 2019 | Sarah Foote | Reimbursement for Travel and Plant Pots | £101.05 + £5.36 VAT = £106.41 |
| 8th August 2019 | East Suffolk Council | Links Road Car Park Additional Business Rates April 19 | £1.25 |
| 14th August 2019 | Unity Trust Bank | Bank Charges | £4.50 |
| 16th August 2019 | Lloyds Bank | Credit Card Charges | £201.49 |
| 16th August 2019 | Tenant | Lease Obligations | £1,000 |
| 16th August 2019 | Broadland Security Alarms | 8x Emergency Light Fittings and Testing | £507.92 + £101.58 VAT = £609.50 |
| 16th August 2019 | Npower | Sparrows Nest Electric May-July 2019 | £629.52 + £31.48 VAT = £661.00 |
| 16th August 2019 | East Suffolk Council | Links Road Car Park Business Rates April 2019 | £184.00 |
| 16th August 2019 | Npower | Sparrows Nest Electric May-July 2019 | £694.40 + £34.72 VAT = £729.12 |
| 16th August 2019 | Npower | Sparrows Nest Electric May-July 2019 | £88.36 + £4.42 VAT = £92.78 |
| 16th August 2019 | Npower | Town Hall Electric July 2019 | £282.38 + £14.12 VAT = £296.50 |
| 16th August 2019 | Gazprom Energy | Denes Oval Gas July 2019 | £38.66 + £1.93 VAT = £40.59 |
| 16th August 2019 | Npower | Sparrows Nest Electric May-July 2019 | £230.70 + £11.54 VAT = £242.24 |
| 16th August 2019 | Npower | Triangle Market Electric July 2019 | £308.49 + £15.42 VAT = £323.91 |
| 16th August 2019 | Gazprom Energy | Town Hall Gas July 2019 | £94.81 + £4.74 VAT = £99.55 |
| 16th August 2019 | Broadland Security Alarms | Town Hall Intruder Alarm Call Out | £70.00 + £14.00 VAT = £84.00 |
| 19th August 2019 | HMRC | PAYE July 2019 | £4,105.89 |

**Credit Card Charges**

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| **Payment To** | **Description** | **Amount** |
| Dash | Parking Charge | £3.10 |
| ID&C Band | LTC Lanyards | £132.00 +£26.40 VAT = £158.40 |
| Coffee Masters UK | Sugar Sachets | £10.99 |
| East Suffolk Council | Sparrows Nest License | £23.00 |
| Lloyds Bank | Monthly Fee | £6.00 |

**Petty Cash Log**

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| **Date** | **Details** | **Amount** |
| 16th July 2019 | Stationery and Refreshments | £5.78 |
| 18th July 2019 | Sample Pot for Legionella Compliance and Postage | £5.25 |
| 30th July 2019 | Meeting Refreshments and Dishwasher Tablets | £20.46 |
| 30th July 2019 | Milk | £0.80 |
| 8th August 2019 | Special Delivery Charge for Legionella Compliance | £26.60 |

**Receipts**

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| **Date** | **Received From** | **Description** | **Amount** |
| 7th August 2019 | HMRC | Vat Reclaim Q1 2019 | £14737.79 |
| 9th August 2019 | Groundwork UK | Neighbourhood Plan Grant | £8925.00 |
| 12th August 2019 | Tenant | Rental Income from Tenant | £213.16 |
| 12th August 2019 | Market Income | Market Income | £239.00 |
| 16th August 2019 | Market Income | Market Income | £167.00 |

**Payments to Authorise**

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| **Payment to** | **Description** | **Amount** |
| East Suffolk Council | Uncontested Election 2nd May 2019 | £76.16 |
| Energy Assets Limited | Disconnect and Remove the Gas Meter at Denes Oval | £262.64 + VAT |
|  | 2x Miniature Circuit Breakers for Town Hall to ensure a satisfactory electrical certificate | £75.00 + VAT |