Lowestoft Town Council CCTV Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council CCTV Committee at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 19:00 on 11 June 2019.**

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Please note that if members of the public are unable to attend the meeting, they may submit comments in writing. In providing such comments they accept that, where they are suitable, they may be considered at the meeting and published in our minutes. However, they should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a **disclosable pecuniary interest** in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council's Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
5 June 2019

Lowestoft Town Council

Meeting of the CCTV Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
19:00 on 11 June 2019

AGENDA

It is anticipated that the entire session will be confidential following item 15

11. **Welcome and Announcement on Reporting**
    To welcome the meeting, explain the fire evacuation procedure and remind Councillors and members of the public that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

12. **To receive and consider acceptance of apologies for absence**

13. **Declarations of Interests and dispensations**
    a) To receive Declaration of Disclosable Pecuniary and Local Non-Pecuniary Interests from councillors on items on the Agenda
    b) To receive and consider written requests for dispensations for Disclosable Pecuniary Interests

14. **To consider the accuracy of the Minutes:**
    22 May 2019

15. **Public Forum**
    An opportunity for the public to make comments on any matters on this agenda

16. **To consider items for discussion with Waveney Norse (confidential)**

17. **Discussion with Waveney Norse regarding the future of the CCTV service (confidential)**

18. **To consider how to progress matters identified at item 17 above (confidential)**

19. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely commercially sensitive and contractual matters relating to the CCTV service, including the following:**
    19.1 Those matters identified at 16, 17 and 18 above.

20. **Date of the next meeting**

21. **Items for the next Agenda**