Finance and Governance Committee 12th February 2019

**Payments Made**

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| --- | --- | --- | --- |
| Date | Person | Amount | Description |
| 1st February 2019 | Waveney District Council | £113.00 | Triangle Market Business Rates |
| 1st February 2019 | Waveney District Council | £288.00 | Kensington Garden Toilets Business Rates |
| 1st February 2019 | Waveney District Council | £168.00 | Pakefield Street Toilets Business Rates |
| 1st February 2019 | Vinyl Installation | £55.00 + £11.00 VAT = £66.00 | Socket Surrounds |
| 1st February 2019 | Stems Florist | £170.00 | Holocaust Memorial Day Wreaths (£85.00 being recharged, see below) |
| 1st February 2019 | Enivontec | £135.00 + £27.00 VAT = £162.00 | Sparrows Nest Musemum Legionella Check |
| 1st February 2019 | Shona Bendix | £4.87 | Stationery and Meeting Expenses Reimbursement |
| 7th February 2019 | SCC Pension Fund | £4495.00 | January Pensions |
| 8th February 2019 | Mark Speller | £14.38 | Travel Reimbursement |
| 8th February 2019 | Nicholsons Solicitors | £1695.77 + £339.15 VAT = £2034.92 | Legal Advice for Hamilton House Lease |
| 8th February 2019 | Ricoh UK Ltd | £244.24 + £48.85 VAT = £293.09 | Printer Hire January 2019 – March 2019 |
| 8th February 2019 | Liquid DJ | £145.00 | Holocaust Memorial Day Sound System |
| 8th February 2019 | Shona Bendix | £104.70 | Travel Reimbursement |
| 8th February 2019 | Michlmayr | £294.70 + £58.94 VAT = £353.64 | Town Hall Clock Repairs |

**Income Received**

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| --- | --- | --- | --- |
| Date | Person | Amount | Description |
| 5th February 2019 | Waveney District Council | £219.60 | Meeting Costs |

**Other Income**

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| --- | --- | --- | --- |
| Date | Person | Amount | Description |
| 6th February 2019 | Waveney District Council | £1620.80 | Funds for Arnolds Bequest Charity Land |

**Income Pending**

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| --- | --- | --- |
| Person | Amount | Description |
| HMRC | £56,576.19 | October – December 2019 VAT Reclaim |
| ECCH | £120.00 | Meeting Room Hire |
| Alice Taylor | £60.00 | Meeting Room Hire |
| Waveney District Council | £85.00 | Flower Wreath Reimbursement |

**Petty Cash**

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| --- | --- | --- | --- | --- |
| Date | Details | Cash In | Cash Out | Balance |
| 1/1/19 | Opening Balance | £137.60 |  | £137.60 |
| 3/1/19 | Coffee |  | £4.47 | £133.13 |
| 3/1/19 | Stamps |  | £6.96 | £126.17 |
| 7/1/19 | Triangle Market Income | £18.00 |  | £144.17 |
| 10/1/19 | Tea/Coffee/Sugar Canister |  | £6.00 | £138.17 |
| 11/1/19 | Milk |  | £1.60 | £136.57 |
| 11/1/19 | Land Registry Fee |  | £3.00 | £133.57 |
| 14/1/19 | Market Income | £54.50 |  | £188.07 |
| 14/1/19 | Lowestoft Journal |  | £1.00 | £187.07 |
| 21/1/19 | Market Income | £36.50 |  | £223.57 |
| 17/1/19 | Land Registry Fee |  | £3.00 | £220.57 |
| 18/1/19 | Meeting Expenses |  | £10.23 | £210.34 |
| 13/1/9 | Neighbourhood Plan Meeting |  | £24.59 | £185.75 |
| 28/1/19 | Market Income | £18.50 |  | £204.25 |
| 4/2/219 | Market Income | £18.50 |  | £222.75 |
| 12/2/19 | Market Income | £36.50 |  | £259.25 |