Finance and Governance 10/01/2019

Scheduled Payments

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Person | Amount | Details |
| 14th January 2019 | HMRC | £4055.10 | December PAYE |
| 21st January 2019 | Public Works Loan Board | £7390.00 | Loan Repayment for Marina Theatre Box Office Repayment |

Payments for Authorisation

|  |  |  |
| --- | --- | --- |
| Person | Amount | Details |
| Norfolk County Council | £1000.00 | AAT Level 2 Training Course |
| The Bugle Magazine | £184.00 | The Lowestoft Bugle January 2019 |

Petty Cash

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Details | Cash In | Cash Out | Balance |
| 11/12/18 | Sports/Leisure Till Money | £180.00 |  | £180.00 |
| 11/12/18 | 25 x 1st Class Stamps |  | £16.75 | £163.25 |
| 23/11/18 | 6 x 2nd Class Stamps |  | £3.48 | £159.77 |
| 4/12/18 | Envelopes |  | £4.99 | £154.78 |
| 4/12/18 | 20 x 2nd Class Stamps |  | £11.60 | £143.18 |
| 17/12/18 | Milk and Coffee |  | £5.58 | £137.60 |
| 3/1/19 | Coffee |  | £4.47 | £133.13 |
| 3/1/19 | Stamps |  | £6.96 | £126.17 |
| 7/1/19 | Triangle Market Income | £18.00 |  | £144.17 |
| 10/1/19 | Tea/Coffee/Sugar Canister |  | £6.00 | £138.17 |