You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 16:00 on 9 July 2018.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a disclosable pecuniary interest in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

Shona Bendix, Clerk
2 July 2018
Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
16:00 on 9 July 2018

AGENDA

367. Welcome
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

368. To receive and consider acceptance of apologies for absence

369. Declarations of Interests and dispensations
369.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda
369.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
369.3 To note any dispensations previously granted

370. To consider the accuracy of the Minutes:
25 June 2018

371. Public Forum
An opportunity for the public to make comments on any matters on this agenda

372. To consider any progress with plans and lease for the first floor of Hamilton House, including to make recommendations on the design and cost of signage

373 To note progress with events on Town Council land

374. To consider any developments in relation to the threatened closure of Lowestoft Records Office

375. To consider progress with community engagement
375.1 To note progress with the survey
375.2 Promotion leaflets and advertising
375.3 Noticeboards, signs and plaques

376. To consider any update with the issue of bicycles and vehicles on London Road North, and related issues

377. To consider asset transfer and compliance issues, in particular the following matters:
377.1 Compliance monitoring, maintenance and condition surveys
377.2 The sale of land on Walmer Road
377.3 The sale of land next to Uplands Community Centre
377.4 Improvement works to play areas
377.5 Gunton Warren land transfer and environmental issues
377.6 Cotman Close land transfer
377.7 Normanston Allotments land transfer
377.8 Leases, including the following:
377.8i Kirkley and Pakefield Community Sports and Social Club Ltd
377.8ii The Lowestoft Movie Makers Club
377.8iii Community Halls
Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
16:00 on 9 July 2018

378. To consider an update and next steps for the following assets:
    378.1 Allotments
    378.2 East of England Park
    378.3 The Lowestoft Collection
    378.4 Marina Theatre
    378.5 North Denes
    378.6 Open Spaces and parks
    378.7 Heritage Action Zone, including Town Hall
    378.8 Triangle Market

379. Asset records, protocols and strategies
    379.1 To note the summary table for asset records, protocols and strategies
    379.2 To consider any new or revised asset records, protocols and strategies

380. Date of the next meeting
    Monday 23 July 2018 15:30 (to include First Light Festival presentation)

381. Items for the next Agenda and Close