Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 15:30 on 23 July 2018. NEW TIME – 15:30

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a disclosable pecuniary interest in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
17 July 2018
Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
15:30 on 23 July 2018

AGENDA

382. Welcome
To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

383. To receive and consider acceptance of apologies for absence

384. Declarations of Interests and dispensations
384.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda
384.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
384.3 To note any dispensations previously granted

385. To consider the accuracy of the Minutes:
9 July 2018

386. Presentation from Genevieve Christie regarding the First Light Festival

387. Public Forum
An opportunity for the public to make comments on any matters on this agenda

388. To consider any progress with plans and lease for the first floor of Hamilton House

389. To consider the issue of soil and turf depositing at the North Denes

390. To consider the requirement for litter bins at Arnold’s Bequest and the Scores and to make a recommendation for the most appropriate type

391. Asset records, protocols and strategies
391.1 To note the summary table for asset records, protocols and strategies
391.2 To consider any new or revised asset records, protocols and strategies, including the following:
   391.2i To consider the suggested amendments to the North Denes Asset Records and to make a recommendation to Full Council for its adoption
   391.2ii To consider the Community Halls Asset Record and to make a recommendation to Full Council for its adoption
   391.2iii To consider the Marina Theatre Asset Record and to make a recommendation to Full Council for its adoption (confidential)

392. To note progress with events on Town Council land and to consider:
392.1 The policy on bouncy castles and similar
392.2 Road closures and other responsibilities in relation to the World War 1 Maritime Parad

393. To consider any developments in relation to the threatened closure of Lowestoft Records Office
Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
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394. To consider progress with community engagement
    394.1 To note progress with the survey
    394.2 Promotion leaflets and advertising
    394.3 Noticeboards, signs and plaques

395. To consider asset transfer and compliance issues, in particular the following matters:
    395.1 Compliance monitoring, maintenance and condition surveys
    395.2 The sale of land on Walmer Road
    395.3 The sale of land next to Uplands Community Centre
    395.4 Improvement works to play areas
    395.5 Gunton Warren land transfer and environmental issues
    395.6 Cotman Close land transfer
    395.7 Normanston Allotments land transfer
    395.8 Leases, including the following:
        395.8.i Kirkley and Pakefield Community Sports and Social Club Ltd
        395.8.ii The Lowestoft Movie Makers Club
        395.8.iii Community Halls

396. To consider an update and next steps for the following assets:
    396.1 Allotments
    396.2 East of England Park
    396.3 The Lowestoft Collection
    396.4 Marina Theatre
    396.5 North Denes
    396.6 Open Spaces and parks
    396.7 Heritage Action Zone, including Town Hall and consideration of the organisation of Heritage Open days (potentially extending to Drying Racks and heritage parks)
    396.8 Triangle Market and consideration of the holding of pop-up business stalls at East Point Pavilion

397. Date of the next meeting
    Monday 6 August 2018 16:00

398. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issue relating to the matters on this agenda, including the following:
    398.1 To consider the Marina Theatre Asset Record

399. Items for the next Agenda and Close