Lowestoft Town Council Assets, Inclusion and Development Committee

For the attention of all Committee Members

You are summoned to attend a Meeting of the Lowestoft Town Council Assets, Inclusion and Development Committee at Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ at 16:00 on 20 August 2018.

The meeting is open to the public and press to attend and those attending the meeting shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items.

Councillors must register relevant interests and also declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011 a councillor with a disclosable pecuniary interest in a matter on the Agenda cannot take part or vote on that matter, unless they have been granted a dispensation. Under the Council’s Code of Conduct a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which cases they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S S Bendix

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Shona Bendix, Clerk
13 August 2018
Lowestoft Town Council
Meeting of the Assets, Inclusion and Development Committee

Riverside, Waveney District Council Offices, 4 Canning Road, Lowestoft NR33 0EQ
16:00 on 20 August 2018

AGENDA

415. Welcome
   To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

416. To receive and consider acceptance of apologies for absence

417. Declarations of Interests and dispensations
417.1 To receive Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from Councillors on items on the Agenda
417.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests
417.3 To note any dispensations previously granted

418. To consider the accuracy of the Minutes:
   6 August 2018

419. Public Forum
   An opportunity for the public to make comments on any matters on this agenda

420. To consider any progress with plans and lease for the first floor of Hamilton House

421. Asset records, protocols and strategies
421.1 To note the summary table for asset records, protocols and strategies
421.2 To consider any new or revised asset records, protocols and strategies

422. To note progress with events on Town Council land

423. To consider litter clear-ups, including at the Denes Oval, North Denes, Gunton Woods and surrounding open space

424. Policy issues affecting assets, including:
424.1 Any developments in relation to the threatened closure of Lowestoft Records Office

425. To consider progress with community engagement
425.1 Promotion leaflets and advertising
425.2 Noticeboards, signs and plaques
425.3 Community Survey

426. To consider asset transfer and compliance issues, in particular the following matters:
426.1 Compliance monitoring, maintenance and condition surveys
426.2 The sale of land on Walmer Road
426.3 The sale of land next to Uplands Community Centre
426.4 Improvement works to play areas
426.5 Gunton Warren land transfer and environmental issues
426.6 Cotman Close land transfer
426.7 Normanston Allotments land transfer
426.8 Leases, including the following:
Lowestoft Town Council
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426.8a Kirkley and Pakefield Community Sports and Social Club Ltd
426.8b The Lowestoft Movie Makers Club
426.8c Community Halls
426.8d Normanston Park Skate Park

427. To consider an update and next steps for the following assets:
427.1 Allotments
427.2 East of England Park
427.3 The Lowestoft Collection
427.4 Marina Theatre
427.5 North Denes
427.6 Open Spaces and parks, including to consider the introduction of a defibrillator in Normanston Park
427.7 Heritage Action Zone
427.8 Triangle Market

428. Date of the next meeting
   Monday 3 September 2018 16:00

429. Items for the next Agenda and Close