

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 28 March 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/88130655974>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/CnNB2C3kHLo>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

Sarah Foote

.....
Sarah Foote, Acting Town Clerk
22 March 2024

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 28 March 2024

AGENDA

188. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

189. To receive and consider acceptance of apologies for absence

190. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

191. Minutes

a. To consider the draft Minutes of 14 March 2024.

192. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

193. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/0956/FUL	9 Heigham Drive - <u>Single storey side extension</u>	Carlton and Whitton
DC/24/0896/FUL	12 Sutherland Drive - <u>Proposed first floor side extension</u>	Gunton and St Margarets
DC/24/0649/FUL	144 & 145 High Street - <u>Reinstatement of Fire Damaged Commercial and Residential Property - 2 storey Victorian building with double shop front and 6 self-contained flats at 1st floor and second floor within roof space levels</u>	Harbour and Normanston
DC/24/0925/FUL	45 Essex Road - <u>Porch and Materials</u>	Harbour and Normanston
DC/24/0112/FUL	3 Lawson Road - <u>Change of use from single dwelling to 4 bed HMO (unlicensed)</u>	Kirkley and Pakefield
DC/24/0580/FUL	47 London Road South - <u>Change of use from residential dwelling (C3) to 9 bedroom House of Multiple Occupancy (suis generis) including conversion of existing roof space, formation of dormers to rear and insertion of velux roof windows to front elevation.</u>	Kirkley and Pakefield
DC/24/0768/FUL	Smith and Sons Caravan Park Blackheath Road - <u>Use of land for the siting of 5 static mobile homes and all associated works.</u>	Kirkley and Pakefield
DC/24/0936/FUL	31 Pound Farm Drive - <u>Side extension to existing bungalow.</u>	Oulton Broad

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
-----------	-------------------------	---------------

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 28 March 2024

DC/24/0955/TPO	Land Adjacent 3 Vermeer Close - <u>Proposal: 1no. Oak (T1 on map) - Whole crown reduction by 2m.</u>	Gunton and St Margarets
DC/24/0922/TCA	Post Office 51 London Road North - <u>G1. Group of Sycamore and Elder. Remove the group of trees to ground level. G2. Sycamore Remove to ground level. Vegetation is in close proximity to adjacent building.</u>	Harbour and Normanston
DC/24/0967/TCA	Land At Yarmouth Road - <u>1no. Poplar (Poplar Tree on plan) - Pollard to 10m.</u>	Harbour and Normanston
DC/24/0973/TCA	Land At Yarmouth Road - <u>1no. Ash (Ash Tree on plan) - Raise crown to 6m, remove dead wood.</u>	Harbour and Normanston
DC/24/0730/TCA	52 Kirkley Park Road - <u>Half the height of the sweet chestnut tree. Reason is to allow more light into my garden + neighbouring garden. Managing the height of it by doing this also.</u>	Kirkley and Pakefield

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

Reference	Address and Description	District Ward
DC/24/0700/FUL	8 St Aubyns Road - <u>10 Replacement PVCu windows to the front of the property</u>	Kirkley and Pakefield

194. Consultations

a. Kirkley Waterfront and Sustainable Urban Neighbourhood Planning Position Statement

195. To note the Local Development Scheme and Waveney Local Plan Five Year Review Assessment and the decision to not update the plan

196. Date and time of the next meeting - 18.45 Thursday 11 April 2024.

197. Items for the next agenda