**August Receipts and Payments and Payments to Authorise**

**Payments**

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| --- | --- | --- | --- |
| Date | Payment To | Description | Amount |
| 6th August 2019 | SCC Pension Fund | July Pensions 2019 | £4,615.29 |
| 6th August 2019 | Mark Speller | Travel Reimbursement | £4.32 |
| 6th August 2019 | Sparrows Nest Bowls Club | Bowls Grant | £2249.46 |
| 6th August 2019 | Purcell Architecture Ltd | Professional Architectural Services Relating to Town Hall Tender | £1,250.60 + £250.12 VAT = £1,500.72 |
| 6th August 2019 | East Suffolk Council | Triangle Market PC Business Rates May-August 2019 | £460.00 |
| 8th August 2019 | Npower | CCTV Electricity July 2019 | £170.73 + £34.15 VAT = £204.88 |
| 8th August 2019 | Wave | Town Hall Water 2/12/18 – 16/4/19 | £144.01 |
| 8th August 2019 | Pearce and Kemp | Normanston Park repairs to 2x consumer units, damaged socket and fan fuse | £575.00 + £115.00 VAT = £690.00 |
| 8th August 2019 | Sarah Foote | Reimbursement for Travel and Plant Pots | £101.05 + £5.36 VAT = £106.41 |
| 8th August 2019 | East Suffolk Council | Links Road Car Park Additional Business Rates April 19 | £1.25 |

**Receipts**

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| Date | Received From | Description | Amount |
| 7th August 2019 | HMRC | Vat Reclaim Q1 2019 | £14737.79 |

**Payments to Authorise**

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| Payment to | Description | Amount |
| SLCC | Website Accessibility Webinar 23rd-24th July 2019 | £30.00 + £6.00 VAT = £36.00 |
| Seletar Signs | 7x Play Area Signs Normanston Park (x3), Stoven Close (x3), and Cotman Close (x1) | £295.00 + £59.00 VAT = £354.00 |
| Broadland Security Alarm | Call out to Town Hall Intruder Alarm 22/06/19 | £70.00 + £14.00 VAT = £84.00 |
| Tenant | Annual Payment as per Lease | £1000.00 |
| SLCC | National Conference x2 Delegates | £750.00 + £150.00 VAT = £900.00 |

Delegated Authority to the Town Clerk for Electrical Works at Kensington Gardens Toilets for £2940.00 following an unsatisfactory result in an electrical hardwire test

Delegated Authority to the Town Clerk for Electrical Works at Triangle Market for £2000.00 following an unsatisfactory result in an electrical hardwire test