December 2018 Expenditure

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| Date | Person | Amount | Description |
| 3rd December 2018 | Waveney District Council | £113.00 | Triangle Market Business Rates |
| 6th December 2018 | SCC Pension Fund | £4991.73 | November Pensions |
| 11th December 2018 | Mark Speller | £27.84 | Reimbursement for Travel Expenses and Office Equipment |
| 11th December 2018 | Sarah Foote | £25.98 | Reimbursement for Paper |
| 11th December 2018 | Shona Bendix | £55.96 | Reimbursement for 4x Power Outlets |
| 12th December 2018 | HMRC | £4898.70 | PAYE Payment October 2018 |
| 14th December 2018 | Blachere | £10410.50 + £2082.10 VAT = £12492.60 | Christmas Lights including installation |
| 14th December 2018 | St Johns Ambulance | £115.20 | Remembrance Day Support |
| 14th December 2018 | Cllr Sue Barnard | £10.00 | Friends of Gainsborough Drive Room Hire Reimbursement |
| 14th December 2018 | Liquid DJ | £650.00 | Remembrance Audio Equipment  |
| 14th December 2018 | Liquid DJ | £250.00 | Belle Vue Park 8/10/18 Audio Equipment |
| 14th December 2018 | Archant | £469.80 | Advert for Town Hall Tender |
| 14th December 2018 | Archant | £293.76 | Advert for Gunton Warren Disposal of Land |
| 14th December 2018 | Lowestoft Shop Mobility | £500.00 | Grant |
| 14th December 2018 | Lowestoft Community Church | £910.00 | Grant for room hire for Conversational English Group |
| 14th December 2018 | Waveney Norse | £58300.00 + £11660.00 VAT = £69960.00 | Waveney Norse Partnership Fees November 2018 |
| 14th December 2018 | DIAL | £2000.00 | Grant |
| 14th December 2018 | Archant | £16.20 | Advert for Town Hall Tender |
| 14th December 2018 | London Road Baptist Church | £500.00 | Loneliness, Anxiety and Depression Support Group Grant |
| 14th December 2018 | Royal British Legion | £68.50 | Poppy Wreaths |
| 17th December 2018 | Waveney Norse | £1526.27 + £305.25 VAT = £1831.52 | Town Hall repairs |
| 17th December 2018 | Waveney Norse | £10174.42 + £2034.88 VAT = £12209.30 | BVP Pathways and Poppy Garden work |

Scheduled Payments

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| Date | Person | Amount | Description |
| 21st December 2018 | Salaries | £9815.49 | December Salaries |
| 21st December 2018 | HMRC | £4905.77 | PAYE Payment November |
| 31st December 2018 | Waveney District Council | £168.00 | Pakefield Street PC Business Rates |
| 31st December 2018 | Waveney District Council | £288.00 | Kensington Gardens PC Business Rates |
| 4th January 2019 | SCC Pension Fund | £4475.68 | December Pensions |
| 14st January 2019 | HMRC | £4055.10 | PAYE Payment December |

December 2018 Income

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| Date | Person | Amount | Description |
| 3rd December 2018 | Tenant | £213.16 | Tenant Income |
| 6th December 2018 | Historic England | £21000.00 | Town Hall Grant |
| 10th December 2018 | Tenant | £6125.00 | Tenant Income |

December 2018 Arnold’s Bequest Income

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| Date | Person | Amount | Description |
| 11th December 2018 | Waveney District Council | £1165.00 | Transfer of remaining Arnold’s Bequest Funds |
| 11th December 2018 | Tenant | £625.00 | Tenant Income |